



HI-TECH PIPES LTD.

CIN: L27202DL1985PLC019750

Registered office: 505, PEARLS OMAXE TOWER, NETAJI SUBHASH PLACE,
PITAMPURA, NEW DELHI-110034

www.hitechpipes.in | info@hitechpipes.in | +91-11-48440050

NOTICE OF 36TH ANNUAL GENERAL MEETING

Notice is hereby given that the Thirty Sixth Annual General Meeting of the Members of Hi-Tech Pipes Limited will be held on Saturday, the 26th day of September, 2020 at 11:00 A.M through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") without the physical presence of members at a common venue, to transact the following businesses:

The Proceedings of the AGM shall be deemed to be conducted at the registered Office of the Company which shall be deemed to be the venue of the AGM.

ORDINARY BUSINESS:

1. Adoption of Financial Statements

"RESOLVED THAT the Audited Financial Statement (Including the Consolidated Financial Statement) of the Company for the financial year ended 31st March, 2020, the Report of the Board of Director's and the Auditor's Report thereon, be and are hereby received and adopted."

2. To approve & declare the Dividend of 25/- Paise per equity share for the Financial Year ended on March 31, 2020.

"RESOLVED THAT the dividend of 25/- Paise per equity share declared by the Board of Directors of the Company on 27th June, 2020 for the Financial Year ended on March 31, 2020 be and is hereby approved."

3. To Re-appoint Mr. Ajay Kumar Bansal, who liable to retires by rotation and being eligible, offers himself for re-appointment as a Director:

"RESOLVED THAT pursuant to Section 152 and other applicable provisions, if any, of the Companies Act, 2013, the Rules thereunder (including any statutory modification(s) or reenactment thereof for the time being in force), Mr. Ajay Kumar Bansal (DIN 01070123), Director, who liable to retires by rotation at the 36th Annual General Meeting, be and is hereby reappointed as Director of the Company."

SPECIAL BUSINESS:

4. Re-appointment of Ms. Tanvi Kumar as an Independent Director

To consider and if deemed fit, to pass with or without modification(s), the following resolution as a **SPECIAL RESOLUTION**:

"RESOLVED THAT pursuant to Section 149 and read with Section 150, 152 and schedule IV and other applicable provisions of the Companies Act, 2013, the Rules thereunder (including any statutory modification(s) of re-enactment(s) thereof for the time being in force) and in terms of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time and the Articles of Association of the Company, Ms. Tanvi Kumar (DIN 06413301), Director, who holds office up to the 19th March, 2020, be and is hereby re-appointed as Non-Executive Independent Director of the Company, not liable to retire by rotation, for another term of five years i.e. from 21st April, 2020 till 20th April, 2025 [both dates inclusive]."

"RESOLVED FURTHER THAT the Board of Directors of the Company and Company Secretary be and is/are hereby authorized jointly/severally to do all acts, deeds, things and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

5. Ratification of Remuneration to Cost Auditor:

To consider and if deemed fit, to pass with or without modification(s), the following resolution as an **ORDINARY RESOLUTION**:

"RESOLVED THAT pursuant to the provisions of Section 148(3) and other applicable provisions, if any, of the Companies Act, 2013 and the Rules thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the remuneration payable during the financial year 2020-21 to M/s S.Shekhar & Co, the Cost Accountants appointed by the Board of

Directors of the Company to conduct the audit of the cost records of the Company for the financial year 2020-21, amounting to Rs.50,000/- (Rupees Fifty Thousand Only) plus applicable taxes, as may be applicable, be and is hereby ratified and confirmed.

Place: New Delhi
Date: 20th August, 2020

REGISTERED OFFICE:

505, Pearls Omaxe Tower, Netaji Subhash Place, New Delhi-110034

“RESOLVED FURTHER THAT the Board of Directors of the Company and Company Secretary be and is/are hereby authorized jointly/severally to do all acts, deeds, things and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**For and on behalf of the Board
For Hi-Tech Pipes Limited**

Ajay Kumar Bansal
(Managing Director)
DIN: 01070123

NOTES:

1. In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs (“MCA”) has vide its circular dated May 5, 2020 read with circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as “MCA Circulars”) permitted the holding of the Annual General Meeting (“AGM”) through VC / OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 (“Act”), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) and MCA and SEBI Circulars, the AGM of the Company is being held through VC / OAVM at the registered Office of the Company which shall be deemed to be the venue of the AGM.
2. In terms of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Resolutions for consideration at this AGM will be transacted through remote e-voting (facility to cast vote prior to the AGM) and also e-voting during the AGM, for which purpose the Board of Directors of the Company (‘the Board’) have engaged the services of CDSL. The Board of Directors has appointed M/s NSP & Associates, Practising Company Secretaries as the Scrutinizer to Scrutinize the E-voting process in a fair and transparent manner.
3. Remote e-voting will commence at 9.00 a.m. on 23rd September, 2020 and will end at 5.00 p.m. on 25th September, 2020, after which remote e-voting will be blocked by CDSL.
4. The Scrutinizer shall immediately after the conclusion of voting at the meeting, first count the votes casted at the meeting, thereafter unblock the votes casted through remote e-voting in the presence of at least 2 witnesses not in the employment of the Company and make, not later than 48 hours of conclusion of the meeting and after scrutinizing such votes received shall make a Scrutinizer’s Report of the votes cast in favor or against or invalid votes in connection with the resolution(s) mentioned in the Notice of the Meeting and submit the same forthwith to the Chairman of the Company.
5. Voting rights will be reckoned on the paid-up value of shares registered in the name of the Members on 19th September, 2020 (cut-off date). Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes by remote e-voting or e-voting during the AGM. A person who is not a Member on the cut-off date should accordingly treat this Notice as for information purposes only.
6. The Results of Remote E-voting shall be declared at the AGM of the Company and the results along with Scrutinizer’s report shall be placed on the website of the Company thereafter and shall also be communicated to the Stock Exchanges. The Resolutions shall be deemed to be passed, if approved, on the date of Annual General Meeting.
7. In conformity with the applicable regulatory requirements, the Notice of this AGM and the Report and Accounts 2020 are being sent only through electronic mode to those Members who have registered their e-mail addresses with the Company or with the Depositories.
8. Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.

9. Institutional / Corporate Shareholders (i.e. other than individuals / HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution /Authorization etc., authorizing its representative to attend the AGM through VC / OAVM on its behalf and to vote through remote e-voting. The said Resolution/ Authorization shall be sent to **helpdesk.evoting@cdslindia.com**
10. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 with respect to Special Business as set out in the notice is annexed hereto.
11. The Register of Members and Share Transfer Books of the Company will remain closed from 20th September, 2020 to 26th September 2020 (Both days inclusive).
12. Members (who have shares in physical form) are requested to intimate the Registrar and Transfer Agent viz., Bigshare Services Private Limited, 302, Kushal Bazar 32-33, Nehru Place, New Delhi-110019 (RTA) or can e-mail at bssdelhi@bigshareonline.com of any change in their address/details about their Bank Account number, Name of the Bank, Bank's Branch name and address to enable the Company to make electronic remittance of dividend or alternatively, for incorporating in the dividend warrants, in future. For shares held in dematerialized form, change in address / Bank account particulars may be intimated directly to the Member's Depository Participant(s).
13. Members holding shares in physical forms, if any, are requested to consider converting their holding to dematerialized form to eliminate all risk associated with physical shares and for ease in portfolio management. Member can contact the Company or the Company's Registrar and Transfer Agent, BigShare Services Private Limited, for assistance in this regard.
14. Under Section 72 of the Companies Act, 2013, members are entitled to make nomination in respect of the Shares held by them in physical mode, if any. Members desirous of making nomination are requested to send their request in Form SH-13 as per Companies Act, 2013 to the Company's RTA
15. The Members vide resolution dated 25th September, 2017 had appointed M/s. A.N. Garg & Co., Chartered Accountants (Firm Registration No.004616N), as statutory auditors of the Company from the conclusion of 33rd Annual General Meeting (2017) till the conclusion of 38th Annual General Meeting (2022) subject to ratification of such appointment by members at every AGM. The requirement to place the matter relating to appointment of auditors for ratification by Members at every AGM has been done away by the Companies (Amendment) Act, 2017 with effect from May 7, 2018. Accordingly, no resolution is being proposed for ratification of appointment of statutory auditors at the Thirty-Sixth AGM.
16. Dividend at the rate of 2.5% i.e 25 paise per equity share for the Financial Year ended March 31st, 2020 after declaration at the AGM shall be paid to the members within a period of 30 days whose names appears:
- As beneficial owner as at the closure of Business Hours on Saturday September 19th, 2020 (Record date).
17. The Members can join the e-AGM 15 minutes before and after the scheduled time of the commencement of the AGM by following the procedure mentioned in the Notice.
18. As per the MCA Circular up to 1000 members will be able to join the e-AGM on a first-come-first-served basis. However, this restriction shall not apply to large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc.
19. Members may note that the Income Tax Act, 1961 ("the IT Act") as amended by the Finance Act, 2020, mandates that dividends paid or distributed by a Company after April 01, 2020 shall be taxable in the hands of Members. The Company shall therefore be required to deduct tax at source (TDS) at the time of making the payment of dividend. In order to enable us to determine the appropriate TDS rate as applicable, Members are requested to submit the documents mentioned herein.

For resident shareholders, taxes shall be deducted at source under Section 194/206AA of the IT Act, as follows:

Shareholders having valid PAN	7.5% or as notified by the Government of India
Shareholders not having PAN / invalid PAN	20% or as notified by the Government of India

No tax shall be deducted on the dividend payable to a resident individual if the total dividend to be received by them during financial year 2020-2021 does not exceed Rs.5,000 and also in cases where Members provide Form 15G (applicable to an individuals, with no tax liability on total

income and income not exceeding maximum amount which is not chargeable to tax) / Form 15H (applicable to an Individual's age of 60 years or more with no tax liability on total income) subject to conditions specified in the IT Act. Resident shareholders may also submit any other document as prescribed under the IT Act to claim a lower / NIL withholding tax. PAN is mandatory for shareholders providing Form 15G / 15H or any other document as mentioned above.

For non-resident shareholders, taxes are required to be withheld in accordance with the provisions of Section 195 and other applicable sections of the IT Act, at the rates in force. The withholding tax shall be at the rate of 20% (plus applicable surcharge and cess) or as notified by Government of India on the amount of dividend payable. However, as per Section 90 of the IT Act, Non-Resident shareholders have the option to be governed by the provisions of the Double Tax Avoidance Agreement (DTAA) between India and the country of tax residence of the shareholder, if they are more beneficial to them. For this purpose, i.e. to avail the benefits under the DTAA, Non-Resident shareholders will have to provide the following:

- Copy of the PAN card allotted by the Income Tax authorities duly attested by the Member.
- Copy of Tax Residency Certificate (TRC) for financial year 2020-2021 obtained from the revenue authorities of the country of tax residence, duly attested by Member.
- Self-declaration in Form 10F.
- Self-declaration by the Member of having no permanent establishment in India in accordance with the applicable tax treaty.
- Self-declaration of beneficial ownership by the Non-Resident shareholder
- Any other documents as prescribed under the IT Act for lower withholding of taxes if applicable, duly attested by the Member.

In case of Foreign Institutional Investors/ Foreign Portfolio Investors, tax will be deducted under Section 196D of the IT Act @ 20% (plus applicable to surcharge and cess).

The aforementioned documents are required to be sent to the cs@hitechpipes.in

In case the exemption forms are not received on or before September 19, 2020, tax will be deducted on the dividend amount, wherever applicable and no refund will be entertained by the Company

Place: New Delhi
Date: 20th August, 2020

REGISTERED OFFICE:
505, Pearls Omaxe Tower, Netaji Subhash Place, New Delhi-110034

20. Effective April 01, 2019, transfer of Equity Shares of the Company held in physical form are not being processed and accepted in terms of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the Listing Regulations"), as amended by SEBI (Listing Obligations and Disclosure Requirements) (Fourth Amendment) Regulations, 2018. Members, if any, holding Equity Shares in physical form may open a demat account with any depository participant and get their physical shareholding converted into dematerialized form. This will bring numerous advantages including convenience in managing shareholding, transfer and trading in Equity Shares.

21. As per SEBI directive, it is mandatory for the transferees to furnish self-attested copy of the PAN (Permanent Account Number) card to the Company/RTA for registration of transfer/transmission/transposition of shares in the physical form

In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report 2019-20 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories. Members may note that the Notice and Annual Report 2019-20 will also be available on the Company's website www.hitechpipes.in and website of the Stock Exchanges i.e. National Stock Exchange of India Limited at www.nse.com

22. Members attending the AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act

23. the registers of Directors and Key Managerial Personal and their shareholding maintain under section 170 of the Act, and the relevant documents referred in this notice will be available electronically for inspection by the members during the AGM. All documents referred in the accompanying Notice and the Statement can be obtained for inspection by writing to the Company at its e-mail cs@hitechpipes.in till the date of AGM.

24. Since the AGM will be held through VC/OAVM, the Route Map is not annexed in this Notice.

25. Instructions for e-voting and joining the AGM are annexed to this notice.

For and on behalf of the Board
For Hi-Tech Pipes Limited

Ajay Kumar Bansal
(Managing Director)
DIN: 01070123

ANNEXURE TO THE NOTICE

Details of the Director seeking re-appointment at the 36th Annual General Meeting vide item no. 3 of the notice dated 20th August, 2020

[Pursuant to Regulation 36 (3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

The resume of Mr. Ajay Kumar Bansal, in brief and other details required to be provided pursuant to Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 is provided below for the consideration of the Members:

Mr Ajay Kumar Bansal is an industry stalwart with over

36 years of experience in the steel industry. As the Chairman of FII (Steel Tube Panel) he has successfully represented the industry at various national and international forums. He handles the operations of the Company with a team of experienced professionals, through his strategic planning and identification of new growth drivers; he is the guiding force behind the Company. He can be credited for the Company's impressive track record and growth from one manufacturing unit in 1988 to four manufacturing units spread across the country.

Detailed Statement Pursuant to Regulation 36(3) of the SEBI Listing Obligations and Disclosure Requirements) Regulations, 2015 is given at the end of this notice.

Statement in respect of the Special Business under item no. 4 (pursuant to Section 102 of the Companies Act, 2013) of the Notice

Item No. 4

Ms. Tanvi Kumar, (DIN 06413301) was originally appointed as an Independent Director of the Company by the Board of Directors on 20th March 2015 and by the shareholders at the 31st Annual General Meeting held on 29th September, 2015. Ms. Tanvi Kumar, retired on 19th March, 2020. Further, Board of Directors of the Company has re-appointed Ms. Kumar subject to the approval of the members on 21st April, 2020 through circular resolution and it is proposed that Mrs. Tanvi Kumar be re-appointed as an Independent Director for further five years i.e. from 21st April, 2020 till 20th April, 2020. The Company has received the requisite consent and disclosure forms from her. The Company has also received a notice in writing from a Member under Section 160 of the Act in respect of Ms. Tanvi Kumar re-appointment.

Ms. Tanvi Kumar is a Partner in the Corporate and Commercial practice group in a leading Law firm Khaitan & Co. She specializes in mergers and acquisitions, joint ventures, inbound and outbound investment from India across a broad spectrum of sectors including information technology, manufacturing, hospitality and leisure and consumer goods.

In the opinion of the Board, Ms. Tanvi Kumar fulfills the conditions specified in the Companies Act, 2013 and Rules made thereunder for her re-appointment as an Independent Director of the Company and is Independent of the Management. Accordingly, the Board of Directors have recommended her reappointment as an Independent Director for another term of five consecutive years, from 21st April, 2020 till 20th April, 2020 of the Company (both days inclusive). The draft letter for appointment of Ms. Tanvi Kumar as an Independent Director setting out the terms and

conditions would be available for inspection without any fee by the members at the Registered Office of the Company during normal business hours on any working day upto the date of the AGM.

The Board considers that her continued association would be of immense benefit to the Company and it is desirable to continue to avail services of Mrs. Tanvi Kumar as an Independent Director. Accordingly, the Board recommends the resolution in relation to re-appointment of Ms. Tanvi Kumar as an Independent Director, for approval by the shareholders of the Company.

Except Ms. Tanvi Kumar, being the appointee, none of the Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise in the aforesaid Special Resolution.

Detailed Statement Pursuant to Regulation 36(3) of the SEBI Listing Obligations and Disclosure Requirements) Regulations, 2015 is given at the end of this notice.

Item No. 5

The Board of Directors of the Company on the recommendation of Audit Committee, approved the appointment and remuneration of M/s S. Shekar & Co., Cost Accountant, to conduct the audit of cost records of the Company for the financial year 2020-21.

In terms of the provisions of Section 148(3) of the Companies Act, 2013 read with Rules 14 (a) (ii) of the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditor is to be ratified by the Members of the Company. Accordingly, the Members are requested to ratify the remuneration

payable to the Cost Auditor during the financial year 2020-21 as set out in the resolution for the aforesaid service to be rendered by him.

Place: New Delhi
Date: 20th August, 2020

REGISTERED OFFICE:

505, Pearls Omaxe Tower, Netaji Subhash Place, New Delhi-110034

None of the Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise in the aforesaid Ordinary Resolution.

For and on behalf of the Board
For **Hi-Tech Pipes Limited**

Ajay Kumar Bansal
(Managing Director)
DIN: 01070123

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE EGM/AGM THROUGH VC/OAVM ARE AS UNDER:

1. Shareholder will be provided with a facility to attend the EGM/AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at <https://www.evotingindia.com> under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.
2. Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
3. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast **48 Hours prior to meeting** mentioning their name, demat account number/ folio number, email id, mobile number at **cs@hitechpipes.in**. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance **48 Hours prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at **cs@hitechpipes.in**. These queries will be replied to by the company suitably by email.
6. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.

A. INSTRUCTIONS FOR ELECTRONIC VOTING ('e-voting')

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote on all resolutions set forth in the Notice convening the 36th Annual General Meeting to be held on Saturday, September 26, 2020, at 11:00 a.m. by electronic means and the business may be transacted through e-Voting Services provided by Central Depository Services (India) Limited (CDSL):

STEPS OF EVOTING:

- (i) The voting period begins on Wednesday September 23rd, 2020 at 9:00 a.m. and ends on Friday September 25th, 2020 at 5:00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of September 19th, 2020 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.

The shareholders should log on to the e-voting website www.evotingindia.com.
- (iii) Click on "Shareholders" module.
- (iv) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.

OR

Alternatively, if you are registered for CDSL's **EASI/EASIEST** e-services, you can log-in at <https://www.cdslindia.com> from **Login - Myeasi** using your login credentials. Once you successfully log-in to CDSL's **EASI/EASIEST** e-services, click on **e-Voting** option and proceed directly to cast your vote electronically.

- (v) Next enter the Image Verification as displayed and Click on Login.

If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.

If you are a first time user follow the steps given below:

	For Shareholders holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).

- (vi) After entering these details appropriately, click on "SUBMIT" tab.
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of

any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the Hi-Tech Pipes Limited on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) Shareholders can also cast their vote using CDSL's mobile app "**m-Voting**". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.
- Note for Non - Individual Shareholders and Custodians
- (xvii) Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates

A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com

After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.

The list of accounts linked in the login should be emailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.

A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested

scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to **cs@hitechpipes.in**.

2. For Demat shareholders -, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to **cs@hitechpipes.in**.

Instructions for e-voting during the AGM are as under:

1. The procedure for e-voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
2. Only those shareholders, who are present in the AGM through VC / OAVM facility and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system available during the AGM.
3. If any votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in this AGM through VC / OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting is available only to the shareholders attending this AGM.

Place: New Delhi
Date: 20th August, 2020

REGISTERED OFFICE:
505, Pearls Omaxe Tower, Netaji Subhash Place, New Delhi-110034

For and on behalf of the Board
For **Hi-Tech Pipes Limited**

Ajay Kumar Bansal
(Managing Director)
DIN: 01070123

DETAILS OF DIRECTORS SEEKING RE-APPOINTMENT AT THE 36TH ANNUAL GENERAL MEETING

Details	Mr. Ajay Kumar Bansal	Ms. Tanvi Kumar
Date of Birth/ Age	28 th August, 1957/62	24 th September, 1986/33
Directors Identification No.	01070123	06413301
Date of Appointment	02/01/1985	21/04/2020
Qualifications	B.Com Graduate from Delhi University	B.S.L., LL.B., ILS Law College, Pune (2009)
Brief Resume / Experience/ Expertise	Mr Ajay Kumar Bansal is an industry stalwart with over 36 years of experience in the steel industry. As the Chairman of FII (Steel Tube Panel) he has successfully represented the industry at various national and international forums. He handles the operations of the Company with a team of experienced professionals, through his strategic planning and identification of new growth drivers; he is the guiding force behind the Company. He can be credited for the Company's impressive track record and growth from one manufacturing unit in 1988 to four manufacturing units spread across the country.	Ms. Tanvi Kumar is a Partner in the Corporate and Commercial practice group in a leading Law firm Khaitan & Co. She specializes in mergers and acquisitions, joint ventures, inbound and outbound investment from India across a broad spectrum of sectors including information technology, manufacturing, hospitality and leisure and consumer goods.
Directorship / Committee Membership:	<u>Directorship</u> RAVI DEVELOPERS PVT LTD HITECH SAW PRIVATE LIMITED AKS BUILDCON PRIVATE LIMITED HI-TECH AGROVISION PRIVATE LIMITED HTL METAL PRIVATE LIMITED HTL ISPAT PRIVATE LIMITED JVS STEEL AND ENERGY PRIVATE LIMITED S.M. INFRAPROMOTERS PRIVATE LIMITED HITECH METALEX PRIVATE LIMITED <u>Committee Membership:</u> Hi-Tech Pipes Limited - Nomination and Remuneration Committee - Stakeholders Relationship Committee Corporate Social Responsibility Committee	<u>Directorship</u> - PRIME HIRING INDIA PRIVATE LIMITED - PROSEGUR CIT INTEGRAL SYSTEMS INDIA PRIVATE LIMITED <u>Committee Membership</u> Nil
Disclosure of relationships between directors inter- se	Mr. Ajay Kumar Bansal is Father of Mr. Anish Bansal, Executive Director of the Company.	Ms. Tanvi Kumar is not related to the other Directors and Key Managerial Personnel of the Company and their relatives
Shareholding	15,30,677 Equity Shares	Nil